

Chihiro Kubo

3868 Wilcoxson Drive, Fairfax, VA 22031 • (571)992-6433 • ckubo@gmu.edu

Education

George Mason University, Fairfax, VA -Expected December 2017
Master of International Commerce and Policy GPA: 3.44/4.0

Keio University, Tokyo, Japan -March 2015
Bachelor of Education Policy GPA: 3.0/4.0

Research Project

The tuition policy and scholarship: For equalizing higher education access

- Researched tuition fees and scholarship policies among national universities in Japan
- Analyzed educational disparities
- Illustrated and created tables showing the relationship between running the national university and equalizing a higher education access

Experience

Journal of Mason Graduate Research present
Peer Reviewer

Saint James Club: Guest house, Yokohama, Japan

Wedding staff (Service Assistant) April 2011-March2015

- Provided excellent customer service while serving 100 guests
- Trained 30 new staff on policies and procedures related to serving at banquets
- Managed the time for a wedding

Activities

GEIL: Policy making contest for students, Japan

Marketing Team staff May 2011-September 2012

- Advised participants on making policy recommendations
- Posted on the Facebook page and Twitter for marketing

Technical skills

Microsoft Office: Word, PowerPoint, Excel

Social Media: Facebook, Twitter

Language skills

Fluent Japanese and English